LOUISIANA TRAVEL PROMOTION ASSOCIATION FINANCIAL STATEMENTS JUNE 30, 2010

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 3/16/11



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LOUISIANA TRAVEL PROMOTION ASSOCIATION FINANCIAL STATEMENTS JUNE 30, 2010

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INDEPENDENT AUDITORS' REPORT

Board of Directors Louisiana Travel Promotion Association Baton Rouge, Louisiana

We have audited the accompanying Statements of Financial Position of the Louisiana Travel Promotion Association (a nonprofit organization) as of June 30, 2010 and 2009, and the related Statements of Activities and Cash Flows for the years then ended. These financial statements are the responsibility of the Association's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control over financial reporting. Accordingly, we express no such opinion. An audit also includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Louisiana Travel Promotion Association as of June 30, 2010 and 2009, and the results of its operations and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated December 7, 2010, on our consideration of the Louisiana Travel Promotion Association's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of our audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audits.

Baton Rouge, Louisiana December 7, 2010

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STATEMENTS OF FINANCIAL POSITION JUNE 30, 2010 AND 2009

	 2010		2009
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	\$ 127,977	\$	155,181
Investments	88,850		54,216
Accounts receivable, net of allowances			
of \$6,000 and \$2,085 at June 30, 2010 and 2009, respectively	199,036		907,895
Prepaid expenses and other	 23,021		11,925
Total current assets	438,884		1,129,217
PROPERTY AND EQUIPMENT - at cost	015 100		210 117
Furniture and equipment	215,102		210,117
Building and landscape	 436,114		436,114
	651,216		646,231
Less: accumulated depreciation	 (307,932)	. —	(276,358)
	343,284		369,873
Land	 200,000		200,000
	 543,284		569,873
Total assets	\$ 982,168	\$	1,699,090

The accompanying notes are an integral part of these financial statements.

		2010	 2009
<u>LIABILITIES ANI</u>	NET ASSETS		
CURRENT LIABILITHES			
Accounts payable	\$	80,630	\$ 768,191
Accrued expenses		107,448	49,270
Deferred revenue		148,134	274,028
Current portion of capital lease obligation		7,867	 8,813
Total current liabilities		344,079	 1,100,302
LONG-TERM LIABILITIES			
Long-term portion of capital lease obligation		-	 8,812
Total long-term liabilities			 8,812
NET ASSETS			
Unrestricted		638,089	 589,9 <u>76</u>
Total net assets		638,089	 589,976
·			
Total liabilities and net assets	\$	982,168	\$ 1,699,090

STATEMENTS OF ACTIVITIES YEARS ENDED JUNE 30, 2010 AND 2009

,		2010	 2009
VENUES:			
General		•	
Memberships	\$	227,093	\$ 222,825
Return on investments		11,470	(9,778)
Other		17,247	12,962
		255,810	 226,009
Program revenue			
Tour guide		830,143	910,299
Culinary tourism		432,510	584,075
CO-OP advertising		802,661	695,922
Travel summit		160,345	186,584
Printing and distribution		207,593	226,000
Internet		127,770	79,300
Trade shows	,	113,010	100,548
Governmental action		10,147	37,239
Education		3,342	3,920
		2,687,521	 2,823,887
Total unrestricted revenues		2,943,331	3,049,896

The accompanying notes are an integral part of these financial statements.

	2010		2009	
(PENSES:				
Program expenses				
Tour guide	\$	608,021	\$	644,868
Culinary tourism		243,269		459,162
CO-OP advertising		723,849		600,780
Travel summit		76,799		82,963
Printing and distribution		130,664		126,933
Internet		70,295		26,83
Trade shows		89,983		81,877
Governmental action		4,102		33,69 3
Education		5,214		1,18
	•	1,952,196		2,058,29
General and administrative				
Salaries and related benefits		492,418		466,83
Utilities		10,056		9,50
Office supplies/printing		19,585		16,92
Telephone		14,235		14,41
Postage		10,656		9,83
Travel		40,651		44,13
Repairs		16,362		10,15
Accounting and professional		149,301		150,06
Depreciation		31,574		31,88
Other		106,534		71,70
Computer		51,650		40,74
•		943,022		866,19
Total expenses	·	2,895,218		2,924,48
nanges in unrestricted net assets		48,113		125,41
et assets - beginning of year		589,976		464,56
et assets - end of year	_\$	638,089	\$	589,97

<u>LOUISIANA TRAVEL PROMOTION ASSOCIATION</u> <u>BATON ROUGE, LOUISIANA</u>

STATEMENTS OF CASH FLOWS YEARS ENDED JUNE 30, 2010 AND 2009

	2010		2009	
CASH FLOWS FROM OPERATING ACTIVITIES	*	40 112	*	125 412
Change in net assets	\$	48,113	\$	125,413
Adjustments to reconcile change in net assets to net				
cash provided by operating activities:	٠			01.000
Depreciation		31,574		31,882
Loss on sale of investments		261		6,811
Unrealized (gain)/loss on investment		(8,120)		7,982
Bad debt expense		9,655		2,500
Changes in current assets and libilities:				
Accounts receivable		699,203		(819,498)
Prepaid and deferred expenses		(11,096)		85,803
Accounts payable		(687,561)		725,189
Accrued expenses		58,178		(33,116)
Deferred revenues		(125,893)		(43,949)
Net cash provided by operating activities		14,314		89,017
CASH FLOWS FROM INVESTING ACTIVITIES Purchases of property and equipment		(4,985)	•	(24,080)
Purchase of investments		(75,687)		(43,052)
Proceeds from sales of investments		48,912		41,530
		(31,760)		(25,602)
Net cash used in investing activities		(31,700)		(23,002)
CASH FLOWS FROM FINANCING ACTIVITIES				
Payments on capital leases		(9,758)		(8,813)
Net cash used in financing activities		(9,758)		(8,813)
Net (decrease)increase in cash and cash equivalents		(27,204)		54,602
Cash and cash equivalents - beginning of year		155,181		100,579
Cash and cash equivalents - end of year	<u>\$</u>	127,977	\$	155,181
Supplemental disclosure of cash flow information:		1		
Cash paid during the year for interest	\$	1,892	\$	1,892

Supplemental disclosure of noncash financing activities:

A capital lease obligation of \$23,600 was incurred during 2009 when the Association entered into a lease for new office equipment.

The accompanying notes are an integral part of these financial statements.

NOTES TO FINANCIAL STATEMENTS

1. Summary of Significant Accounting Policies

Nature of Business

The Louisiana Travel Promotion Association (the Association) is operated exclusively for the purpose and objective of assisting and encouraging the prosperity of the State of Louisiana and its people through a broad and intense promotion of the tourist industry; to originate, and participate in, tourism programs and movements having as their aim the betterment of the economy of Louisiana and its people; and to this end, to bring together and coordinate the efforts of all forces of business, industry, political subdivisions, civic and other groups and individuals.

Additionally, the Association publishes a travel tour guide and culinary tour guide and sells advertising space in the tour guides. The Association also promotes Louisiana tourism through trade shows supported by member involvement.

Basis of Accounting

The Association prepares its financial statements on the accrual basis of accounting. Accordingly, revenues are recognized when earned and expenses are recognized when incurred.

Basis of Presentation

The Association is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted nets assets, temporarily restricted net assets, and permanently restricted net assets, as applicable. The Association did not have any temporarily or permanently restricted net assets at June 30, 2010 or 2009.

Cash Equivalents

The Association considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents for purposes of reporting cash flows.

Property and Equipment

Expenditures for the acquisition of property and equipment are capitalized at cost. Expenditures for maintenance and repairs are charged to expenses as incurred. Upon sale or retirement of property and equipment, the cost and accumulated depreciation are eliminated from the accounts and the resulting gain or loss is reflected in income. Depreciation is provided over the estimated useful lives of the assets (5 to 30 years) using the straight-line method.

<u>LOUISIANA TRAVEL PROMOTION ASSOCIATION</u> <u>BATON ROUGE, LOUISIANA</u>

NOTES TO FINANCIAL STATEMENTS

1. Summary of Significant Accounting Policies (continued)

Revenue Recognition

The Association recognizes membership dues in the applicable membership period.

Deferred Revenue

Prepayments and revenues billed in advance for programs are deferred and recorded in income in the period in which the related services are rendered or the program is completed. A program is considered completed when all costs, except insignificant items, have been incurred. In addition, expenses related to the programs or services are deferred and recognized in the same period as the corresponding revenue.

Deferred income also consists of membership dues paid prior to the effective date of the membership.

Marketable Securities and Investments

Investments in equity securities with readily determinable fair values and all investments in debt securities are recorded at fair value. All other investments are reported at historical cost if purchased, or, if contributed, at fair value at the date of contribution. (See Note 3)

Income Taxes

The Association is a non-profit organization, which is exempt from income taxes under Internal Revenue Code Section 501(c)(6); however, the tour guide, culinary tour, co-op advertising, certain travel shows, and internet brochure printing are not considered tax exempt and are subject to taxation as unrelated business income. The accrual basis of accounting is used for tax purposes, with overhead being allocated to the tour guide and co-op advertising activities based upon a percentage of total revenues. Deferred income tax assets and liabilities are computed annually for temporary differences between the financial statements and tax basis of assets and liabilities that result in taxable or deductible amounts in the future based on enacted tax laws and rates applicable to the periods in which temporary differences are expected to affect taxable income. Valuation allowances are established when necessary to reduce deferred tax assets to the amount expected to be realized.

On January 1, 2009, the Association adopted the recent accounting guidance related to accounting for uncertain tax positions. In management's judgment, the Association does not have any tax positions that would result in a loss contingency considering the facts, circumstances, and information available at the reporting date.

With few exceptions, the statute of limitation for the examination of the Association's income tax returns is generally three years from the due date of the tax returns including extensions. The tax years open for assessment are the years ending on or after June 30, 2007.

NOTES TO FINANCIAL STATEMENTS

1. Summary of Significant Accounting Policies (continued)

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

Concentrations of Credit Risk

The Association maintains several interest bearing accounts with a local financial institution. From time to time the Association's cash balances at this financial institution may exceed those amounts that are insured by the Federal Deposit Insurance Corporation (FDIC). The Association believes the credit risk associated with these deposits is minimal.

Recent Accounting Pronouncements

Effective July 1, 2009, the Association adopted new accounting guidance related to accounting principles generally accepted in the United States (U.S. GAAP). This guidance establishes FASB ASC as the source of authoritative U.S. GAAP recognized by FASB to be applied by nongovernmental entities. FASB will no longer issue new standards in the form of Statements, FASB Staff Positions or Emerging Issues Task Force Abstracts. Instead, it will issue Accounting Standards Updates (ASUs), which will serve to update FASB ASC, provide background information about the guidance and provide the basis for conclusions on the changes to FASB ASC. FASB ASC is not intended to change U.S. GAAP. This guidance is effective for the Association as of June 30, 2010.

2. Marketable Securities and Investments

The Association's investments are recorded at fair value. Fair value is subject to change based on market conditions. Following is a summary of the Association's investments at June 30, 2010 and 2009:

	2010		2009	
	Cost	Fair Market Value	Cost	Fair Market Value
Mutual funds	<u>\$ 74,148</u>	<u>\$ 88,850</u>	\$ 67.346	\$ 54.216
Return on investments is comprised of the following	g for the years e	nded June 30: 201	0	2009
Dividends and interest Net realized losses Net change in unrealized gains (losses)		8	3,611 \$ (261) 3,120 \$	5,015 (6,811) (7,982) (9,778)

NOTES TO FINANCIAL STATEMENTS

3. Fair Value of Financial Instruments

The Fair Value Measurements and Disclosure topic of FASB ASC, requires disclosure of fair value information about financial instruments, whether or not recognized in the statements of financial position. In cases where quoted market prices are not available, fair values are based on estimates using present value or other valuation techniques. Those techniques are significantly affected by the assumptions used, including the discount rate and estimates of future cash flows. In that regard, the derived fair value estimates cannot be substantiated by comparison to independent markets and, in many cases, could not be realized in immediate settlement of the instruments. Therefore, the aggregate fair value amounts presented do not represent the underlying value of the Association

The recent fair value guidance provides a consistent definition of fair value, which focuses on exit price in an orderly transaction (that is, not a forced liquidation or distressed sale) between market participants at the measurement date under current market conditions. If there has been a significant decrease in the volume and level of activity for the asset or liability, a change in valuation technique or the use of multiple valuation techniques may be appropriate. In such instances, determining the price at which willing market participants would transact at the measurement date under current market conditions depends on the facts and circumstances and requires use of significant judgment. The fair value is a reasonable point within the range that is most representative of fair value under current market conditions.

In accordance with this guidance, the Association groups its financial assets and financial liabilities generally measured at fair value in three levels, based on the markets in which the assets and liabilities are traded and the reliability of the assumptions used to determine fair value.

- Level 1 inputs are based upon unadjusted quoted prices for identical instruments traded in active markets.
- Level 2 inputs are based upon quoted prices for similar instruments in active markets, quoted prices for
 identical or similar instruments in markets that are not active, and model-based valuation techniques for
 which all significant assumptions are observable in the market or can be corroborated by observable
 market data for substantially the full term of assets or liabilities.
- Level 3 inputs are generally unobservable and typically reflect management's estimates of assumptions
 that market participants would use in pricing the asset or liability. The fair values are therefore
 determined using model-based techniques that include option pricing models, discounted cash flow
 models, and similar techniques.

The asset or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

NOTES TO FINANCIAL STATEMENTS

3. Fair Value of Financial Instruments (continued)

Fair Value of Assets Measured on a Recurring Basis

The following table presents for each of the fair-value hierarchy levels, the Association's financial assets and liabilities that are measured at fair value on a recurring basis at June 30, 2010.

	Level 1	Level 2	Level 3
Money market funds	\$ 21,649	\$ -	
Mutual funds:			
Bond funds	37,279	-	-
Growth funds	25,151	-	-
Other funds	4,771		
	67,201	-	
Total	\$ 88,850	<u>\$ -</u>	\$

The following table presents for each of the fair-value hierarchy levels, the Association's financial assets and liabilities that are measured at fair value on a recurring basis at June 30, 2009.

	Level 1	Level 2	Level 3
Money market funds	\$ 1,939	\$ -	\$
Mutual funds:			
Bond funds	27,965	-	-
Growth funds	23,035	-	-
Other funds	1,277	-	
	52,277		-
Total	\$ 54,216	\$ -	<u>\$ -</u>

4. Note Payable and Line of Credit

The Association has a line of credit with a local bank totaling \$150,000, which is secured by the property of the Association. The line bears a variable interest rate, which was 4.50% at June 30, 2010 and 2009. Interest fluctuates based on the Wall Street Journal Prime Rate and under no circumstances will be less than 4.5%. At June 30, 2010 and 2009, there was not an outstanding balance on the line of credit. The line expires on April 16, 2011.

NOTES TO FINANCIAL STATEMENTS

5. Capital Lease

The Association has leased a certain asset under a capital lease that expires in the year ended June 30, 2011. The asset and liability under capital lease was recorded at the fair value of the asset and is included in furniture and fixtures in the accompanying financial statements. The asset was amortized over the lease term of three years. Amortization under the capital lease is included in depreciation expense in the accompanying financial statements. Depreciation of the asset under capital lease charged to expense in each of the years ended June 30 2010 and 2009 was \$7,867. The minimum lease commitment for 2011 is \$8,813, of which \$946 represents the interest portion.

6. Income Taxes

The Association had an unrelated business taxable income of approximately \$146,000 and taxable loss of approximately \$540,000 for the years ended June 30, 2010 and 2009, respectively. The Association has provided a valuation allowance for 100% of the deferred tax asset as of June 30, 2010 and 2009. The deferred tax asset consists of a net operating loss carry-forward.

7. Concentrations

The Association has an annual contract with the State of Louisiana, Department of Tourism to produce two magazines the Louisiana "Tour Guide" and Culinary Trails magazine. In accordance with the terms of the contract the department paid the Association approximately \$341,000 to produce the "Tour Guide" and \$87,500 for the Culinary Trails magazine in 2010. The Department then distributes the guide to anyone who requests it. The Association also sells advertising in the guide. The contract is a cooperative venture with the state and is subject to renewal annually.

The Association also has accounts receivable from members who are mostly located in the State of Louisiana.

8. 401(k) Plan

The Association adopted a 401(k) retirement plan in April of 2004. The Plan is available to all full-time employees who have completed one full pay period and are at least 21 years old. The Association will match 50% of each employee's contributions to the plan up to 3% of the employee's salary. Employees are eligible for the match after they have completed one year of service. The Association's match for the years ended June 30, 2010 and 2009 were \$6,477 and \$5,802, respectively.

9. Subsequent Events

Management has evaluated subsequent events through the date that the financial statements were available to be issued, December 7, 2010, and determined that there were no events that occurred that require additional disclosure. No events occurring after this date have been evaluated for inclusion in these financial statements.



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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors Louisiana Travel Promotion Association Baton Rouge, Louisiana

We have audited the financial statements of the Louisiana Travel Promotion Association (a nonprofit organization) as of and for the year ended June 30, 2010, and have issued our report thereon dated December 7, 2010. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Louisiana Travel Promotion Association's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Louisiana Travel Promotion Association's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Association's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be a material weakness, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Louisiana Travel Promotion Association's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

This report is intended for the information and use of the Board of Directors and Management of the Louisiana Travel Promotion Association and The State of Louisiana Legislative Auditors Office and is not intended to be and should not be used by anyone other than those specified parties. Under Louisiana Revised Statutes 24:513, this report is distributed by the Legislative Auditor as a public document.

Baton Rouge, Louisiana

Postlethurite ; Nettewille

December 7, 2010

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

A. Summary of Audit Results

- 1) The auditors' report expressed an unqualified opinion on the financial statements of the Association as of and for the year ended June 30, 2010.
- 2) No material weaknesses relating to the audit of the financial statements as of June 30, 2010, are reported in the Report on Internal Control Over Financial Reporting and On Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards.
- 3) No instances of noncompliance material to the financial statements of the Louisiana Travel Promotion Association as of June 30, 2010, were disclosed during the audit.
- 4) A management letter was not issued in connection with the current year audit.

B. Findings and Questioned Costs

1) None.

C. Prior Year Findings and Questioned Costs

1) None.